Keinton Mandeville Parish Council

I hereby give you notice of a meeting of the above-named Parish Council, to be held on

**Tuesday 07 March 2023 at 1930** at Keinton Mandeville Village Hall

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Kaye Elston , Clerk 01.03.2023.

Public session will take place at 7.30pm, prior to the formal council meeting.

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| **1.0** | **Apologies -** Mr C Lane (Mrs Warren who has resigned) | |
| **2.0** | **Declarations** | |
| **3.0** | **Minutes of last meeting: 07.02.2023**   * Agree the minutes as a true and correct record of the meeting held. | |
| **4.0** | **Actions and Minutes arising**   * Review actions at the end of the minutes 07.02.2023 | |
| **5.0** | **Planning.** Consider the following applications and make recommendations to the planning officer:   * **23/00382/HOU 16 Lakeview Road, Keinton Mandeville, Somerton**  - Open Lean-to side porch. **Comments to be received by 09.03.2023** * **23/00416/HOU Swiss Cottage, Barton Road, Keinton Mandeville, Somerton TA11 6EA** – two storey and single storey extension. Minor internal and external alternations. New porch. **Comments to be received by 11.04.2023**. | |
| **5.1** | **Determination of Planning.** Receive the following notices:   * **22/01947/HOU Kent Lodge, Queen Street, Keinton Mandeville, Somerton TA11 6EG** – proposed replacement of previously approved garage/workshop/store (ref: 90/01466/FUL) with double garage/annex. **Approved with conditions**. | |
| **5.2** | **Other planning matters.**   * Neighbourhood Plan – analysis of questionnaire to community responses * Next steps update | |
| **6.0** | **Environment Champion Update.**   * Queens Green Canopy Project – planting of trees at the Village Hall update | |
| **7.0** | **Finance and Payments (RFO – Clerk)**  **Payments**  To be confirmed at the meeting |  |
| **7.1** | **Receipts:**  None |  |
| **7.2** | **Review of Accounts.**  Presentation of summary of accounts, bank reconciliation and budget to be considered, agreed, and signed by Councillors | |
| **7.3** | **Other finance matter**   * Change of address for bank statements – update * Payment for the Christmas tree * Planned spending for reserves * Consider the purchase of Coronation mugs * Preparation for internal audit | |
| **7.4** | **Grant requests.** Receive the following grant requests:   * Netball club – update * Keinton Environment Group grant request for an event * Happy Tracks grant request for train update * Village Coronation Event – grant request | |
| **8.0** | **Highways.** Consider the following and agree any actions arising  Update / Items to report   * Comparison Quote for drainage work and verge clearance * Traffic / Highways Consultant update * Gigaclear – road information for works to be completed   **Speed Indicator Device Report**   * Data sent out to councillors for January.   **Community Speedwatch Report (CC) – update** | |
| **9.0** | **Parish Paths.** Update / items to report.   * Heritage trail update (TR) * Jobs for the ranger | |
| **10.0** | **Play Areas.**  **Happy Tracks / Skatepark**   * Inspection Reports update – | |
| **11.0** | **Maintenance.**   * Consider and agree maintenance requirements for Ranger * Books in Kiosk – how to maintain | |
| **12.0** | **Defibrillator**:   * Defib training for the community - updates | |
| **13.0** | **Village Hall Report (CC)** | |
| **14.0** | **Correspondence.** Receive the following correspondence and agree any actions arising:   * Information from Charltons Parish Council regarding objections to planning application 22/01720/HOU | |
| **14.1** | **Correspondence. Circulation**   * LCN Meeting 02.02.2023 – information and powerpoint circulated | |
| **15.0** | **PR.** Items for inclusion in the next edition of the Parish Magazine, for the website and social media sites. | |
| **16.0** | **LCN Membership.**   * Update and plan for attending going forward | |
| **17.0** | **Future agenda Items** | |
| **18.0** | **Any other reports –** | |
| **19.0** | **Date of next meeting: 04 April 2023 at 1930** | |