Keinton Mandeville Parish Council

I hereby give you notice of a meeting of the above-named Parish Council, to be held on

**Tuesday 07 March 2023 at 1930** at Keinton Mandeville Village Hall

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 Kaye Elston , Clerk 01.03.2023.

Public session will take place at 7.30pm, prior to the formal council meeting.

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| **1.0** | **Apologies -** Mr C Lane (Mrs Warren who has resigned) |
| **2.0** | **Declarations** |
| **3.0** | **Minutes of last meeting: 07.02.2023*** Agree the minutes as a true and correct record of the meeting held.
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| **4.0** | **Actions and Minutes arising*** Review actions at the end of the minutes 07.02.2023
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| **5.0** | **Planning.** Consider the following applications and make recommendations to the planning officer:* **23/00382/HOU 16 Lakeview Road, Keinton Mandeville, Somerton**  - Open Lean-to side porch. **Comments to be received by 09.03.2023**
* **23/00416/HOU Swiss Cottage, Barton Road, Keinton Mandeville, Somerton TA11 6EA** – two storey and single storey extension. Minor internal and external alternations. New porch. **Comments to be received by 11.04.2023**.
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| **5.1** | **Determination of Planning.** Receive the following notices: * **22/01947/HOU Kent Lodge, Queen Street, Keinton Mandeville, Somerton TA11 6EG** – proposed replacement of previously approved garage/workshop/store (ref: 90/01466/FUL) with double garage/annex. **Approved with conditions**.
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| **5.2** | **Other planning matters.** * Neighbourhood Plan – analysis of questionnaire to community responses
* Next steps update
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| **6.0** | **Environment Champion Update.** * Queens Green Canopy Project – planting of trees at the Village Hall update
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| **7.0** | **Finance and Payments (RFO – Clerk)****Payments** To be confirmed at the meeting |  |
| **7.1** | **Receipts:** None |  |
| **7.2** | **Review of Accounts.** Presentation of summary of accounts, bank reconciliation and budget to be considered, agreed, and signed by Councillors |
| **7.3** | **Other finance matter** * Change of address for bank statements – update
* Payment for the Christmas tree
* Planned spending for reserves
* Consider the purchase of Coronation mugs
* Preparation for internal audit
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| **7.4** | **Grant requests.** Receive the following grant requests:* Netball club – update
* Keinton Environment Group grant request for an event
* Happy Tracks grant request for train update
* Village Coronation Event – grant request
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| **8.0** | **Highways.** Consider the following and agree any actions arisingUpdate / Items to report* Comparison Quote for drainage work and verge clearance
* Traffic / Highways Consultant update
* Gigaclear – road information for works to be completed

**Speed Indicator Device Report*** Data sent out to councillors for January.

**Community Speedwatch Report (CC) – update** |
| **9.0** | **Parish Paths.** Update / items to report. * Heritage trail update (TR)
* Jobs for the ranger
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| **10.0** | **Play Areas.** **Happy Tracks / Skatepark*** Inspection Reports update –
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| **11.0** | **Maintenance.** * Consider and agree maintenance requirements for Ranger
* Books in Kiosk – how to maintain
 |
| **12.0** | **Defibrillator**: * Defib training for the community - updates
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| **13.0** | **Village Hall Report (CC)** |
| **14.0** | **Correspondence.** Receive the following correspondence and agree any actions arising:* Information from Charltons Parish Council regarding objections to planning application 22/01720/HOU
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| **14.1** | **Correspondence. Circulation** * LCN Meeting 02.02.2023 – information and powerpoint circulated
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| **15.0** | **PR.** Items for inclusion in the next edition of the Parish Magazine, for the website and social media sites. |
| **16.0** | **LCN Membership.** * Update and plan for attending going forward
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| **17.0** | **Future agenda Items**  |
| **18.0** | **Any other reports –**  |
| **19.0** | **Date of next meeting: 04 April 2023 at 1930** |